

TEACHING ACADEMY
AUGUST 9, 2023



UNDER CONSTRUCTION



*Instructional
Technology &
Academic Services*

 Teaching Academy

ITAS@WSUTECH.EDU
TO SUBMIT A SUPPORT TICKET



Meet the TEAM



Trish Schmidt
VP, Instructional and
Academic Support



Shelby Lowen
Director,
Assessment &
Accreditation



Rob Gibson, PhD
Dean, ITAS



Krystal Iseminger
Director of Accessibility

ITAS: Instructional Technology and Academic Services

Instructional Designers



Diana Holladay
Manager,
Teaching &
Learning Center



Brad Parker
Instructional
Designer



Kristy Duggan
Instructional
Designer

Instructional Tech



Strap Nkoba
Director of
Instructional
Technology



Rose Corby
ITAS Coordinator



Casey Eubank
LMS
Administrator



Jacob Buck
Instructional
Technologist



Jenna Crouse
EdTech
Specialist



View an accessible [table in Word](#) of the Team members

ITAS Departments

- **Accessibility**
- **Assessments & HLC**
- **Instructional Design**
- **Instructional Technology**

Future Activities of Teaching Academy

The support does not end today. Please watch for notifications of future events on Blackboard, My Organizations.

Remind

Blackboard, My Organizations

Also, you can join us with www.remind.com to get updates.

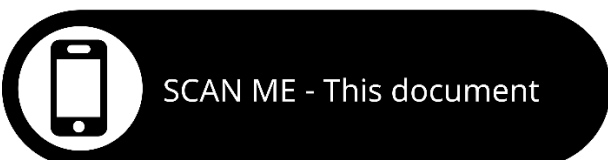
text @h77cd42 to the number 81010

www.remind.com

Use this [QR code](#) to access the launch presentation for today's activities.




Use this [QR Code](#) to access this reference document



Website: The Innovation Café

Description:

a variety of resources maintained by the ITAS department
Support, How-To, and links to other resources



The screenshot shows the homepage of the ITAS The Innovation Cafe website. At the top left is the logo for ITAS ACADEMIC SERVICES, with the text "The Innovation Cafe" to its right. Below the logo is the tagline "Where teaching and learning meets innovation!". A horizontal navigation bar contains the following menu items: Home, HLC, Creating Engaging Content, CTE to Hybrid, Technology, Professional Development, Course Development, Accessibility, and Assessment. The "Home" item is highlighted in yellow. Below the navigation bar is a large "Welcome!" heading, followed by the text "Transform teaching through innovation!". Underneath is a section titled "What's New at the Café?" with a horizontal line below it.

Location: my.wsutech.edu... Faculty section



The screenshot shows the Faculty section of the myWSUTech website. On the left is a dark blue sidebar with the WSU TECH logo and "myWSUTech" text. Below the logo are three menu items: "WSU Tech", "Employee", and "Faculty". The "Faculty" item is selected. The main content area on the right lists several resources with external link icons:

- WIDS Navigation Video
- Book Adoption
- Navigate
- Class for Zoom

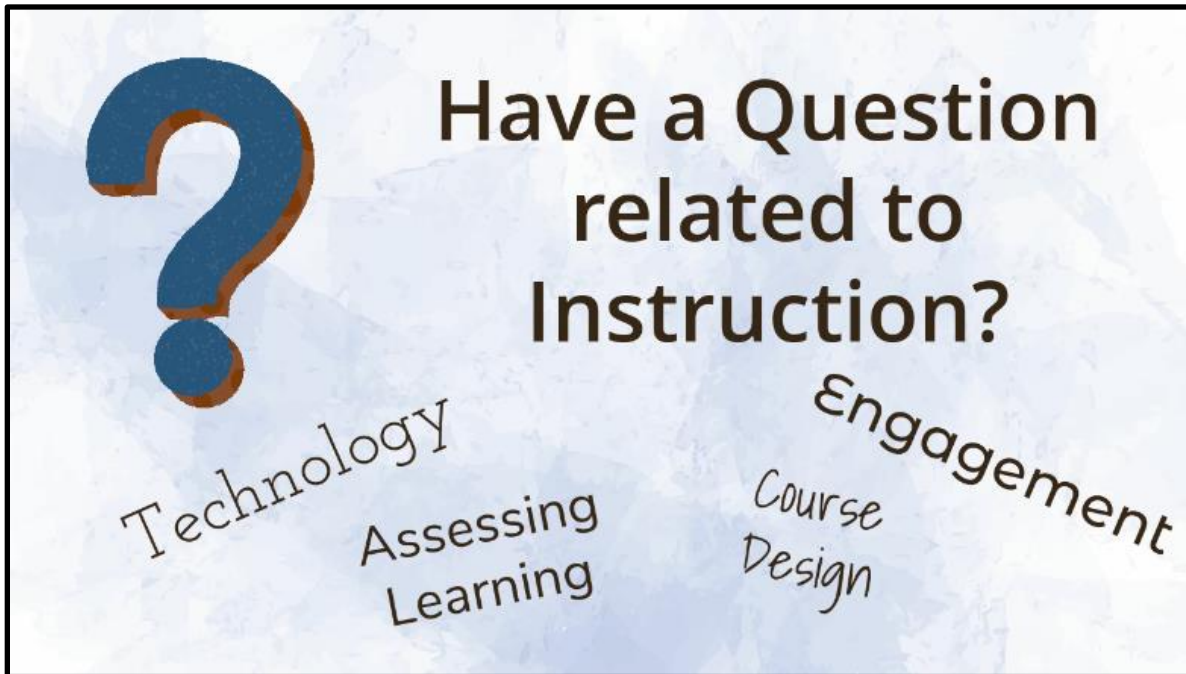
Below these is a section titled "Technology Resources" with the following links:

- The COLAB
- Panopto Video Platform
- Panopto Tutorial Guide
- Innovation Café Technology Page

At the bottom is a section titled "Request to Administer Test" with one link:

- Request to Administer Fillable Form

HELP & Support: send email to create a helpdesk ticket



ITAS@wsutech.edu is used for instructional technology and instructional design issues. Send an email for things like requesting a sandbox course be created for you to explore in Blackboard or other instructional support needs.

accessibility@wsutech.edu is used for questions and support needed relating to accessibility

Location: [The Innovation Café'](#)

If you want to troubleshoot and look for solutions before creating a help desk ticket, check out the Innovation Café's website.

IThehelpdesk@wsutech.edu is used for IT, technology-related issues. IE: broken monitor, computer login issues, password reset, etc.

Support: Open Labs

Description:

Come and pick Jacob's, Rose's, and Casey's brains about Blackboard struggles, 3rd-party integrations in your courses (such as BibliU, Simple Syllabus, Class, and others), Creating Engaging Content, and anything else you have questions over.

Select the linked date on the day and time of the meeting below to join via [Class](#) or in person in the COLAB at WSU Tech South E108.

Contact ITAS at itas@wsutech for additional information or questions.

Via Zoom or in person at THE COLAB

Location: Innovation Café's website

Instructional Technology

Description:

[Media Services](#) | [COLAB](#) | [Faculty Equipment Check-Out](#) | [HoloLens](#) | [zSpace](#) | [VR Oculus Quest](#)



Tech Team Services

Location: [Innovation Café's Website, Tech.](#)



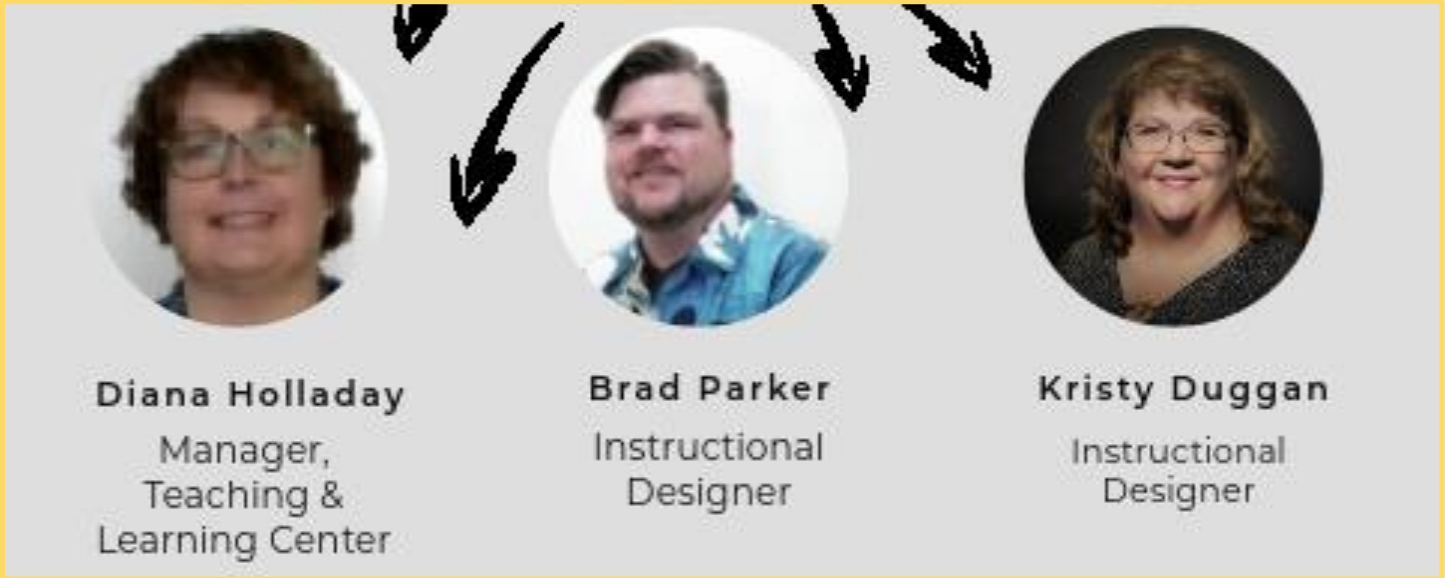
Would you like a high-quality, professional video created for your students? Jacob Buck, WSU Tech's Multi-Media Technologist, is available to assist with storyboarding, recording, professional photography, and editing. Contact itas@wsutech.edu to set up an appointment for media services.

Instructional Design

Description:

Instructional Designers are trained in course development, course design, instructional strategies, and problem-solving for teaching and learning issues. The Instructional Design team at WSU Tech is eager to support and encourage instructors to be innovative and effective educators.

Meet the Instructional Designer Team

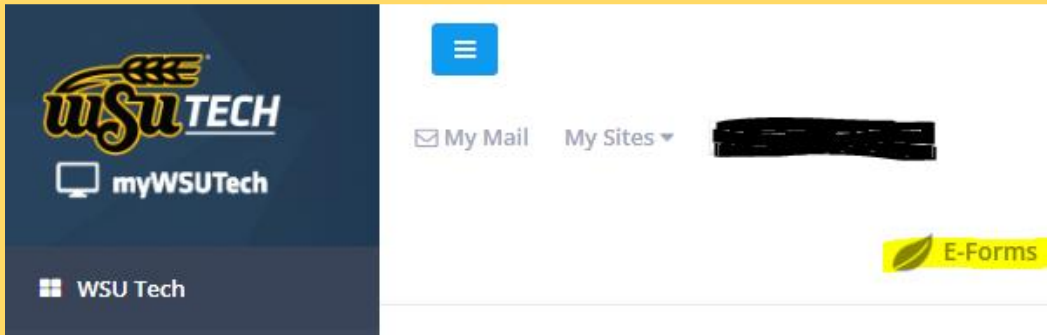


Diana Holladay
Manager,
Teaching &
Learning Center

Brad Parker
Instructional
Designer

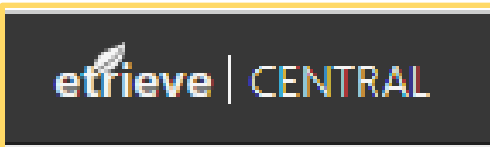
Kristy Duggan
Instructional
Designer

Location: my.wsutech.edu... Top Menu Bar



WSU TECH
myWSUTech
WSU Tech

☰
My Mail My Sites [REDACTED]
E-Forms



etrieve | CENTRAL

Use the [etrieve CENTRAL](#) form – Request for Instructional Design Project to submit your request.

Creation Space: The COLAB

Description:

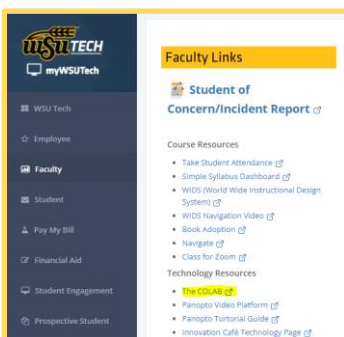


The COLAB is a space with studio rooms and table space for faculty and/or students to create and make innovative things happen. Schedule a room and get support to create a video with a green screen, record a podcast, and meet with others to brainstorm the next best idea. If you have a wild idea that you'd like support to make happen, check out The COLAB!

The COLAB is located at the south campus; staffed by Jenna Crouse.



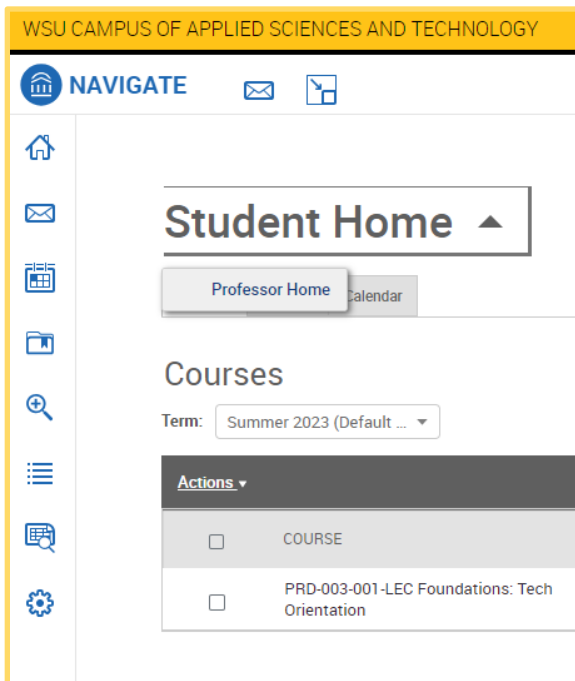
Location: my.wsutech.edu... Faculty section... Technology Resources



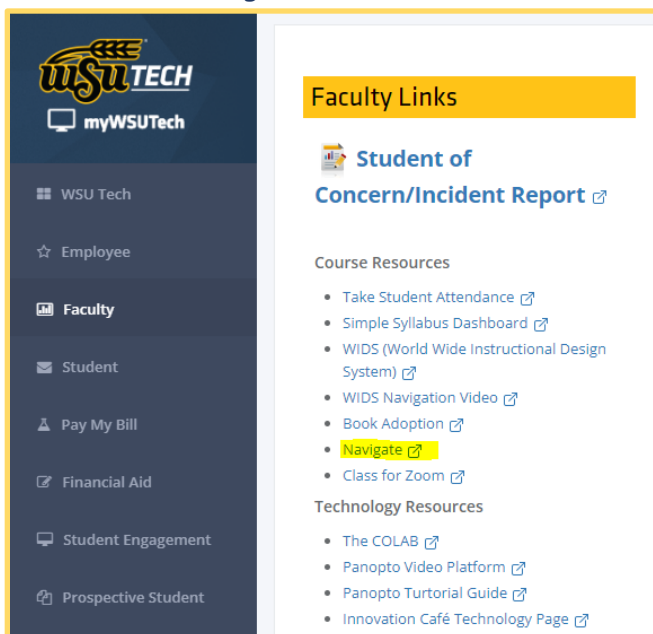
Communication with Students: Navigate

Description:

Software for effective communication with students. Note: all communication should be initiated through either Navigate or Blackboard. Navigate can send text messages to students and notifications to their advisors, depending on the settings.



Location: my.wsutech.edu... Faculty section... Course Resources



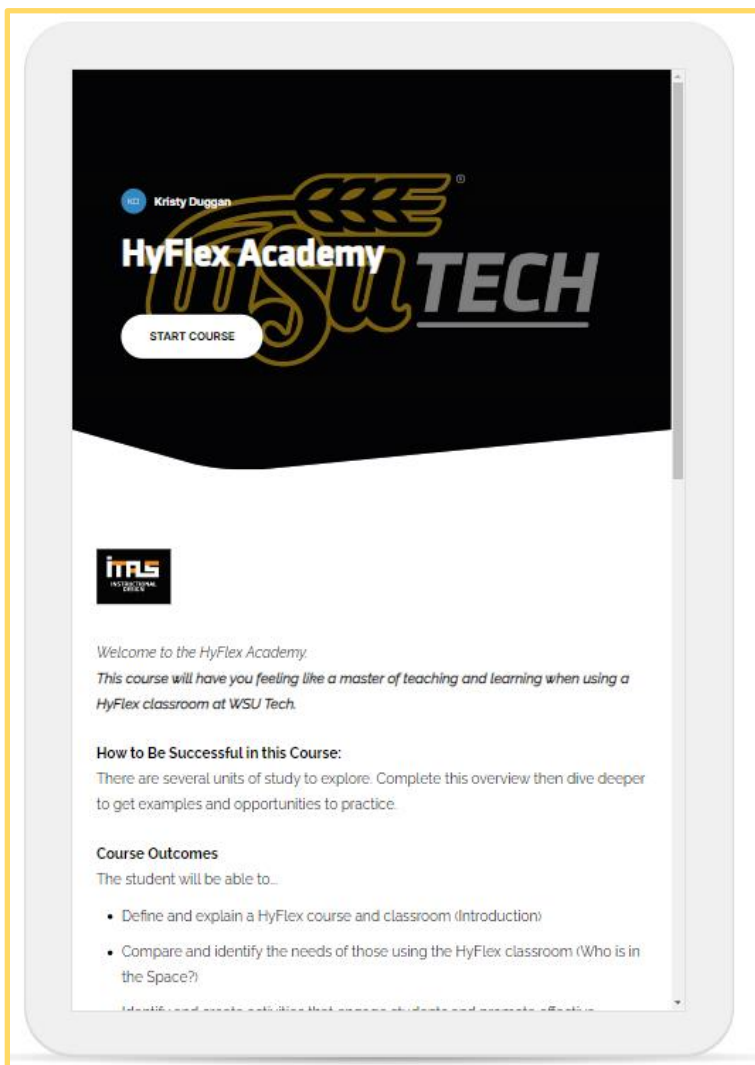
HyFlex Learning Spaces

Description:

Physical Classroom designed to facilitate and encourage effective teaching and learning for flexible participation. Students can have the same opportunities and experiences whether attending in-person or remotely.

Coming Soon – HyFlex Academy- a course designed for instructors to learn and practice using the tools in a HyFlex classroom to implement effective pedagogy and successful use of the equipment.

Location: Blackboard



The image shows a screenshot of a Blackboard course page for 'HyFlex Academy'. The page features a dark header with the WSU Tech logo and a 'START COURSE' button. Below the header, there is a welcome message and a list of course outcomes.

HyFlex Academy

START COURSE

ims
INSTITUTIONAL
INTELLIGENCE

Welcome to the HyFlex Academy.
This course will have you feeling like a master of teaching and learning when using a HyFlex classroom at WSU Tech.

How to Be Successful in this Course:
There are several units of study to explore. Complete this overview then dive deeper to get examples and opportunities to practice.

Course Outcomes
The student will be able to...

- Define and explain a HyFlex course and classroom (Introduction)
- Compare and identify the needs of those using the HyFlex classroom (Who is in the Space?)

Quality Matters Program

Description:



QM is a company that provides guidance and criteria to recognize quality courses that provides outstanding teaching and learning.

WSU Tech conducts course reviews and encourages course development and design based on the Quality Matters Rubric

Check out the [WSU Tech Course Standards](#) from the Innovation Café' website

Location: [Innovation Café' under Course Dev.](#)

A screenshot of the ITAS website navigation menu. At the top left is the ITAS logo, followed by the text "The Innovation Cafe" and the tagline "Where teaching and learning meets innovation!". Below this is a horizontal navigation bar with several menu items: Home, HLC, Creating Engaging Cont., CTE to Hybrid, Tech., Prof. Dev., Course Dev., Accessibility, and Assessment. The "Course Dev." item is highlighted in yellow. Below the navigation bar, a vertical dropdown menu is visible, listing "Course Design", "Curriculum Development", "WSU Tech Course Standards" (highlighted in yellow), and "Quality Matters". The text "Course Develo" is partially visible below the dropdown, and "Instructional Design and Creating Content" is written at the bottom of the screenshot area.

7 Day Course Quality Checks

Description:

In our mission to provide quality higher education, courses are checked for quality standards. Contact ITAS for more information.

WIDS: World Wide Instructional Design System

Description:



WIDS is a database of course information. Look here for course outcomes and course description

Contact Trish Schmidt with questions related to WIDS

Location: my.wsutech.edu

A screenshot of the myWSUTech website. The left sidebar contains the WSU Tech logo and navigation links for "WSU Tech", "Employee", and "Faculty". The main content area has a yellow header for "Faculty Links" and a link for "Student of Concern/Incident Report". Below that is a "Course Resources" section with a list of links, including "WIDS (World Wide Instructional Design System)", "WIDS Navigation Video", and "Book Adoption".

Faculty Links

[Student of Concern/Incident Report](#)

Course Resources

- [Take Student Attendance](#)
- [Simple Syllabus Dashboard](#)
- [WIDS \(World Wide Instructional Design System\)](#)
- [WIDS Navigation Video](#)
- [Book Adoption](#)

PRD 101 Training: Blackboard Plus

Description:

Learn Important Information for using Blackboard successfully, contact Diana Holladay to schedule your sessions for PRD 101, parts 1& 2.



Watch for additional training opportunities coming soon:

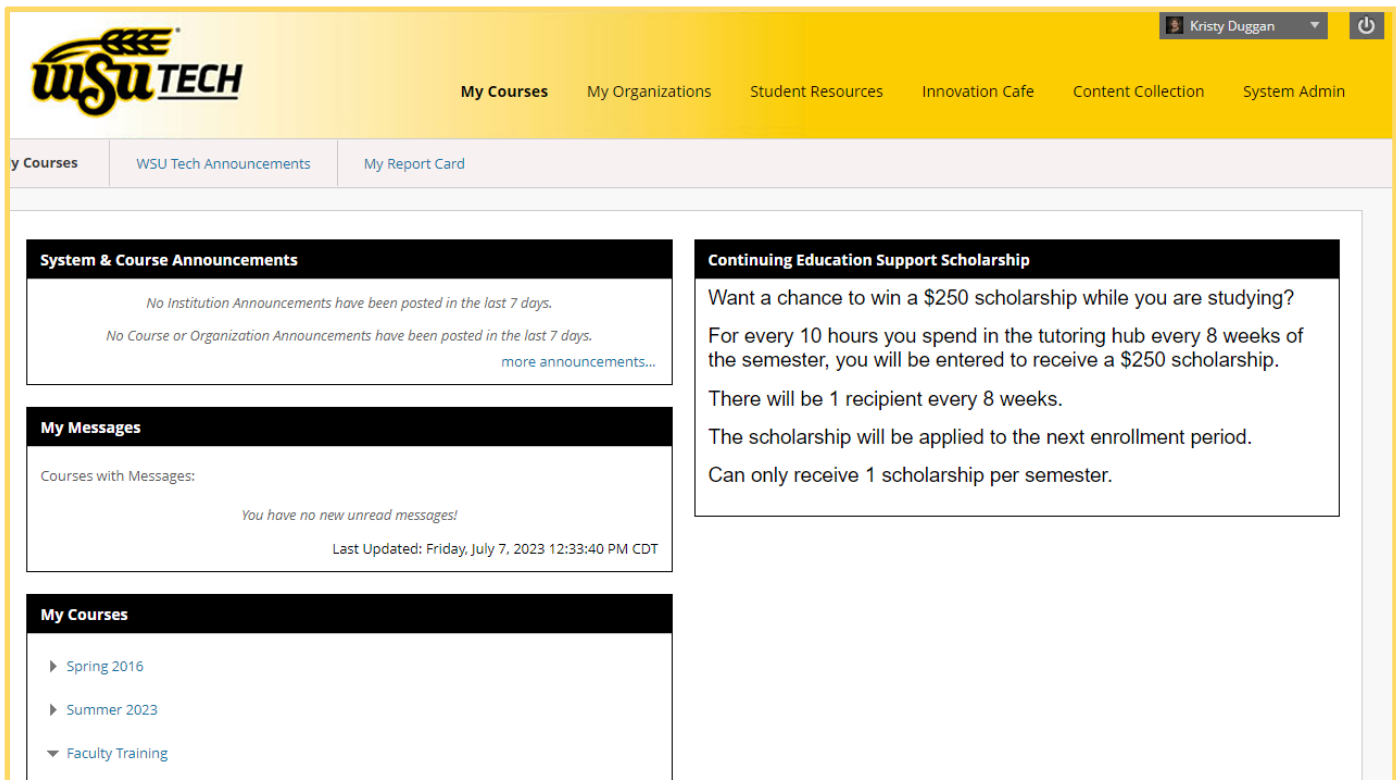
- **PRD 112 - Introduction to Online Teaching.** An 8-week course focusing on the foundational principles of online teaching
- **PRD 113 - Taking Online Instruction to the Next Level.** An 8-week course dedicated to teaching online: how to grade, keep students active and engaged, pacing and organization, and quality control/quality course design
- **PRD 114 - Bringing It All Together.** An 8-week course focusing on strategies for creating and implementing interactive learning
- **AND**
- **HyFlex Academy – Become effective and comfortable teaching in a HyFlex classroom.** These classrooms are designed to assist instructors with offering a flexible learning environment providing technology and pedagogy for both in-person and remote students synchronously.

Location: email – ITAS@wsutech.edu, subject line – request training
“___”

Learning Management System (LMS): Blackboard

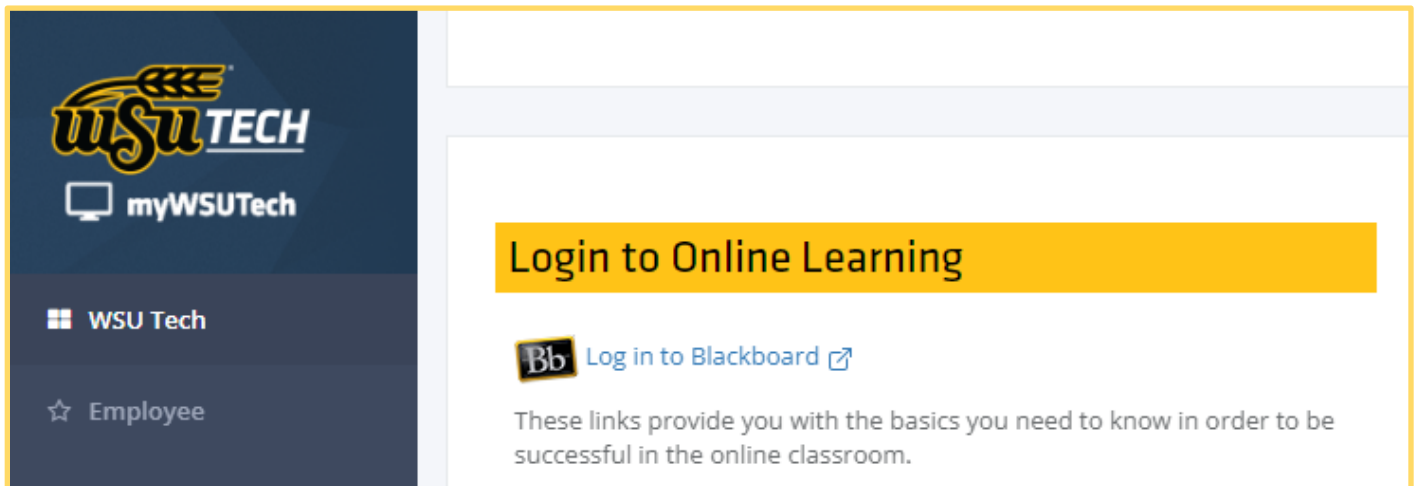
Description:

All courses use Blackboard to provide content and activities to students and record assessment data.



The screenshot displays the Blackboard LMS interface. At the top, the WSU TECH logo is on the left, and the user's name 'Kristy Duggan' is on the right. A navigation menu includes 'My Courses', 'My Organizations', 'Student Resources', 'Innovation Cafe', 'Content Collection', and 'System Admin'. Below the navigation, there are tabs for 'My Courses', 'WSU Tech Announcements', and 'My Report Card'. The main content area is divided into three sections: 'System & Course Announcements' (with a message about no announcements in the last 7 days), 'My Messages' (with a message about no new unread messages), and 'My Courses' (with a list of courses: Spring 2016, Summer 2023, and Faculty Training). A 'Continuing Education Support Scholarship' announcement is also visible, detailing a \$250 scholarship opportunity for students who spend 10 hours in the tutoring hub every 8 weeks.

Location: my.wsutech.edu... Main section

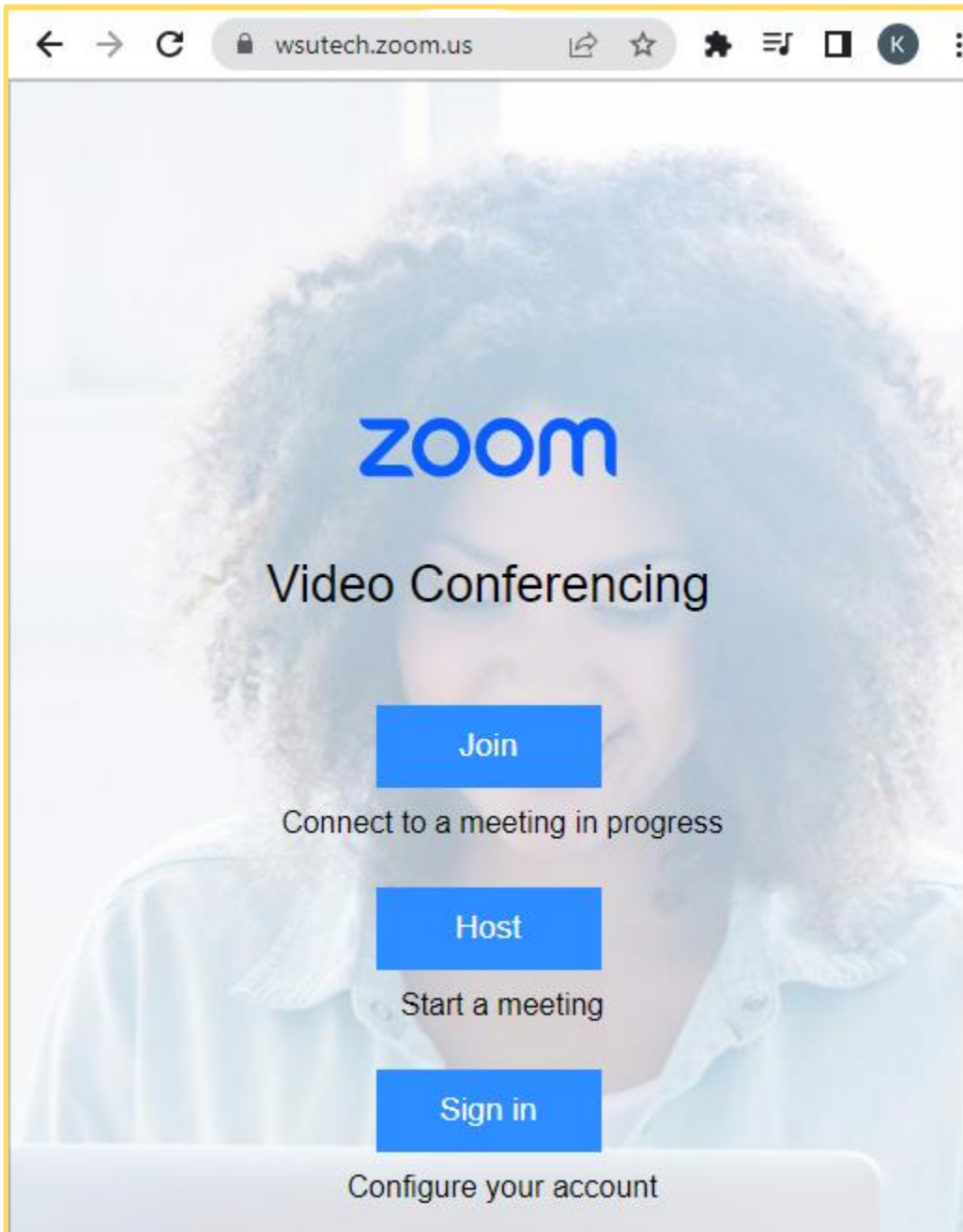


The screenshot shows the main section of the myWSUTech website. On the left, there is a dark blue sidebar with the WSU TECH logo, the myWSUTech logo, and navigation options for 'WSU Tech' and 'Employee'. The main content area features a large yellow button labeled 'Login to Online Learning'. Below this button, there is a link to 'Log in to Blackboard' with the Blackboard logo and an external link icon. A note below the link states: 'These links provide you with the basics you need to know in order to be successful in the online classroom.'

Video Conferencing: Zoom

Description:

App or online website – communicate remotely with students and coworkers



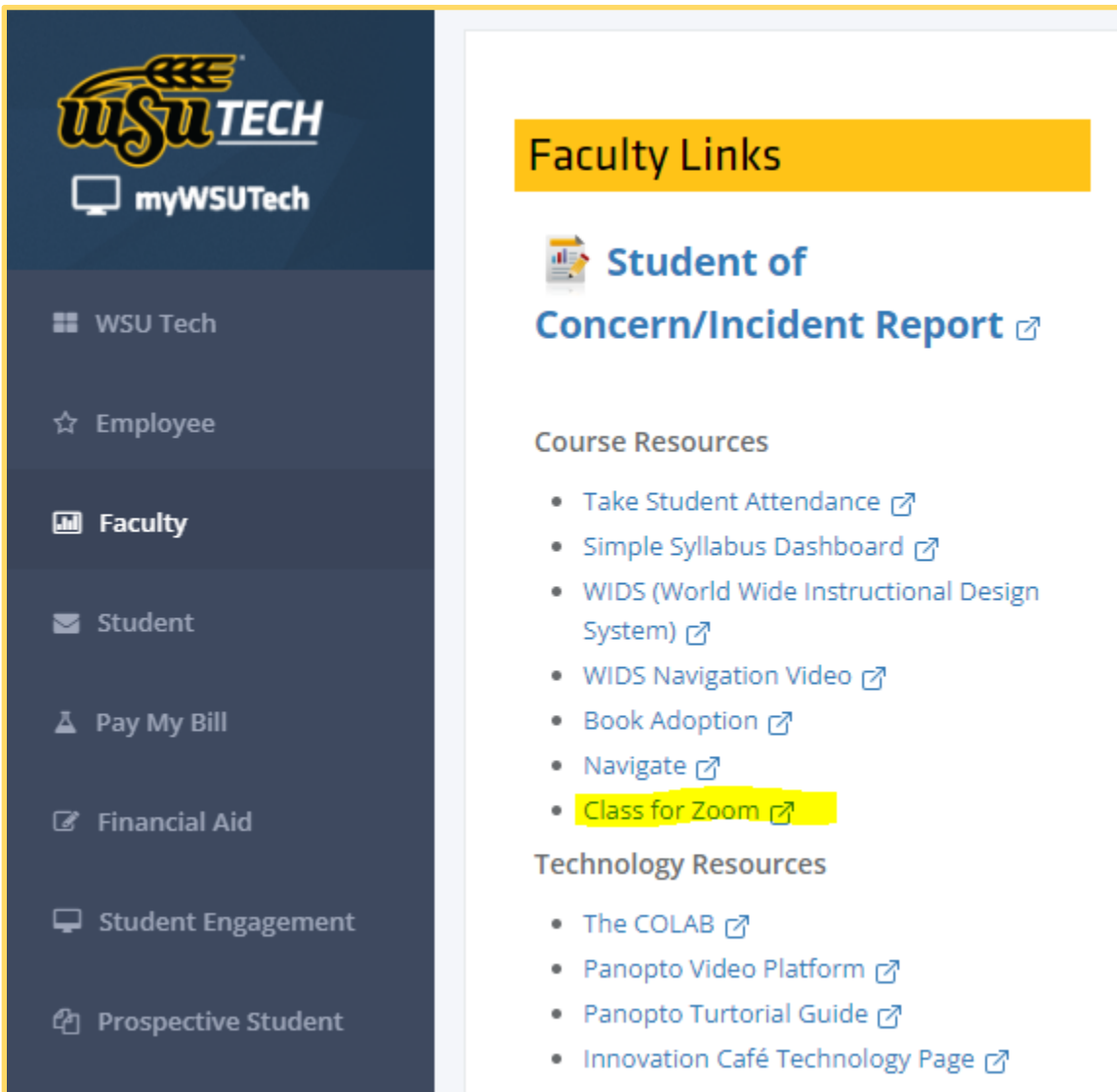
Location: <https://wsutech.zoom.us/>

Video Conferencing - Class Management Overlay: Class with Zoom

Description:


Software to download that is an overlay product to use with Zoom for video conferencing that provides instructors with more options when working with students remotely.

Location: my.wsutech.edu... Faculty section



The screenshot shows the myWSUTech website interface. On the left is a dark blue sidebar with the WSU TECH logo and a list of navigation options: WSU Tech, Employee, Faculty (highlighted), Student, Pay My Bill, Financial Aid, Student Engagement, and Prospective Student. The main content area has a yellow header for 'Faculty Links' and a 'Student of Concern/Incident Report' link. Below this are two sections: 'Course Resources' and 'Technology Resources', each with a list of links. The 'Class for Zoom' link in the Course Resources section is highlighted in yellow.

Faculty Links

 **Student of Concern/Incident Report** [↗](#)

Course Resources

- [Take Student Attendance](#) [↗](#)
- [Simple Syllabus Dashboard](#) [↗](#)
- [WIDS \(World Wide Instructional Design System\)](#) [↗](#)
- [WIDS Navigation Video](#) [↗](#)
- [Book Adoption](#) [↗](#)
- [Navigate](#) [↗](#)
- [Class for Zoom](#) [↗](#)

Technology Resources

- [The COLAB](#) [↗](#)
- [Panopto Video Platform](#) [↗](#)
- [Panopto Tutorial Guide](#) [↗](#)
- [Innovation Café Technology Page](#) [↗](#)

Video Creation: Panopto

Description:

Create videos plus add captioning for accessibility

You can also have your students create videos with Panopto and submit to Blackboard

Desktop and online app options



Location: my.wsutech.edu... Faculty section...Technology Resources

A screenshot of the myWSUTech website. The left sidebar is dark blue with the WSU TECH logo and "myWSUTech" text. Below the logo are navigation links: WSU Tech, Employee, Faculty (highlighted), Student, Pay My Bill, Financial Aid, Student Engagement, and Prospective Student. The main content area is white and titled "Faculty Links". It features a yellow header for "Faculty Links" and a blue link for "Student of Concern/Incident Report". Below this are sections for "Course Resources" and "Technology Resources". The "Technology Resources" section lists several links, with "Panopto Video Platform" and "Panopto Tutorial Guide" highlighted in yellow.

Faculty Links

Student of Concern/Incident Report [↗](#)

Course Resources

- [Take Student Attendance](#) [↗](#)
- [Simple Syllabus Dashboard](#) [↗](#)
- [WIDS \(World Wide Instructional Design System\)](#) [↗](#)
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- [Navigate](#) [↗](#)
- [Class for Zoom](#) [↗](#)

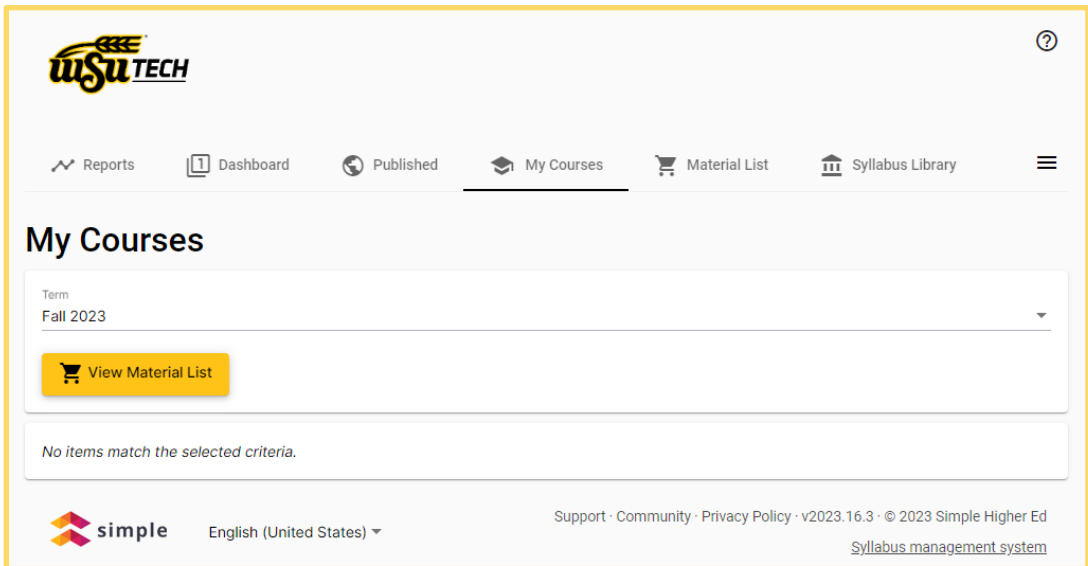
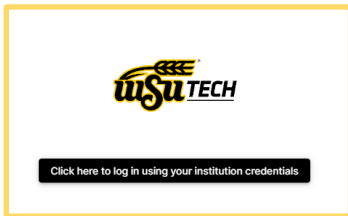
Technology Resources

- [The COLAB](#) [↗](#)
- [Panopto Video Platform](#) [↗](#)
- [Panopto Tutorial Guide](#) [↗](#)
- [Innovation Café Technology Page](#) [↗](#)

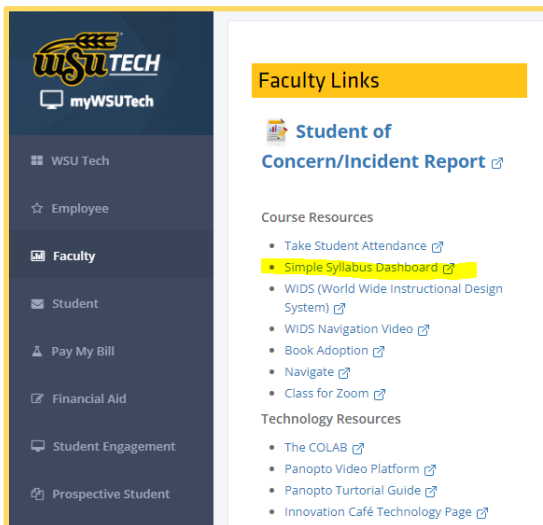
Syllabus: Simple Syllabus

Description:

Software used to create syllabi that allow students to feel synchrony between their courses. It is a database of all course syllabi. Instructors need to add their individual contact information and unique attributes to their syllabus for each course session.



Location: my.wsutech.edu... Faculty section... Course Resources



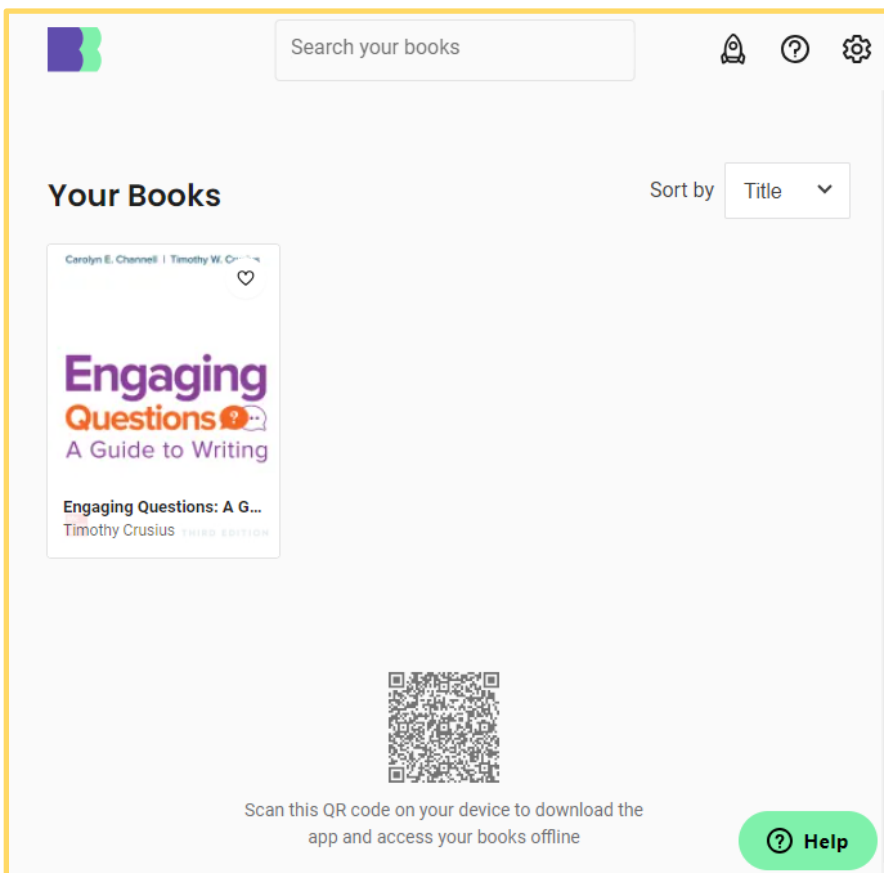
Textbook: Bibliu - eBook access to course textbooks

Description:

BibliU is a tool integrated with Blackboard that allows students to access their textbooks online immediately with each course.



Location: Blackboard & [Innovation Cafe under Tech.](#)



Packback: Engagement Tool

Description:

This add-on (LTI) to Blackboard allows instructors to create discussions with students that encourages inquiry, critical thinking and engagement. Packback uses friendly competition to motivate students into giving more effort. The instructor chooses the topic and state expectations then students write questions and respond to one another.



Digital Badges: Accredible

Description:

Software used to award digital badges and microcredentials



Testing monitoring: Respondus

Description:

An add-on (LTI) with Blackboard that allows instructors to create testing monitoring and lock down the students' internet browser while testing remotely.

Location: [Innovation Café' website](#)



Student Learning Outcomes for WSU Tech

WSU Tech has adopted a set of four student learning outcomes which all students, regardless of program or discipline, are expected to master. These Student Learning Outcomes allow all Technical Programs and General Education Disciplines to cohesively support student learning of core components of education in a manner that prepares them for a 21st-century academic and professional environment.

Location:

View the actual SLOs on the [Student Learning Outcomes document in SharePoint](#)

How to Create Actionable Learning Outcomes

How to Create Actionable Learning Outcomes

The key to effective teaching practice is to design your class with the end goal in mind. Ask yourself this: What, exactly, do I want my students to be able to do with the ideas I'm discussing in this lecture?

In order to achieve your end goal, start with a plan. Use this resource to create actionable, specific and appropriate learning outcomes that bridge the gap from students' existing knowledge to what you hope they'll understand by the end of the class. There are two things that must be considered when creating an effective learning outcome:

1 What do I want my students to be able to do after this class?

PRO-TIP: When thinking through your goals, stick to actionable and measurable verbs—see some examples when you download the template.

2 How do I know that my students have achieved it?

PRO-TIP: Think about how you will be assessing students once they have performed the task.

Learning Outcomes: What Works

NON-ACTIONABLE

Students will understand the importance of homeostasis in the human body.

WHY THIS DOESN'T WORK: "Understand" is not an actionable word. This not only makes it harder for you to formulate a standard assessment for your students, it also makes it hard for your students to know what to do in order to "understand."

What is also not clear is to what extent students should be "understanding." How do the students know that they have understood the importance of homeostasis to the degree that they have met your expectations?

ACTIONABLE

Students will be able to explain the importance of homeostasis in the human body including its effects on the body's physiological systems.

WHY THIS WORKS: We have replaced "understand" with a verb that students can assign an action to—"explain." We also made sure the verb was chosen with the assessment in mind. In other words, you want to focus on building the student's analytical skills. We've chosen an action that demonstrates an individual's ability to analyze. Since there are so many possible degrees of correctness, we also made sure to specify to what degree students must "explain" homeostasis.

Template for Creating Actionable Learning Outcomes

CREATING ACTIONABLE LEARNING OUTCOMES

REMINDER: Ask yourself these two questions when building your learning outcomes.

- 1 What do I want my students to be able to do after this class?
- 2 How do I know that my students have achieved it?

EXAMPLE: COURSE TOPIC 1: HOMEOSTASIS

Learning Outcome 1.1: Students will be able to explain the importance of homeostasis in the human body including its effects on the body's physiological systems.

COURSE TOPIC 2 :

Learning Outcome 1.1:

Learning Outcome 1.2:

Learning Outcome 1.3:

COURSE TOPIC 3 :

Learning Outcome 1.1:

Learning Outcome 1.2:

Learning Outcome 1.3:

BLOOM'S TAXONOMY ACTIONABLE VERBS



ACTIONABLE LEARNING OUTCOMES

COURSE CODE:

COURSE TOPIC:

Learning Outcomes:

COURSE TOPIC:

Learning Outcomes:

COURSE TOPIC:

Learning Outcomes:

COURSE TOPIC:

Learning Outcomes:

First Year Teaching Discussion Panel

Session 1: Backward Design: Starting at the End

Presenter: Kristy Duggan

Session 2: Pacing & Flow

Presenter: Diana Holladay

Session 3: Work Smart, Not Hard – Engaging/Interactive/Active Learning

Presenters: Brad Parker, Rob Gibson, and Diana Holladay

Closing: Lightning Round