

TEACHING ACADEMY
AUGUST 9, 2023



UNDER CONSTRUCTION



*Instructional
Technology &
Academic Support*

 Teaching Academy

ITAS@WSUTECH.EDU
TO SUBMIT A SUPPORT TICKET



Meet the TEAM

Instructional Design



Rob Gibson, PhD
Dean, ITAS



Diana Holladay
Manager,
Teaching &
Learning Center



Brad Parker
Instructional
Designer



Kristy Duggan
Instructional
Designer



Strap Nkoba
Director of
Instructional
Technology

Instructional Tech



Casey Eubank
LMS
Administrator



Jacob Buck
Instructional
Technologist



Jenna Crouse
EdTech
Specialist



Rose Corby
ITAS Coordinator

Need support? Contact our team by email, ITAS@wsutech.edu



View an accessible [table in Word](#) of the Team members

Future Activities of Teaching Academy

The support does not end today. Please watch for notifications of future events on Blackboard, My Organizations.

Remind

Blackboard, My Organizations

Also, you can join us with www.remind.com to get updates.

text @h77cd42 to the number 81010

www.remind.com

Monthly Cohort for Teaching Academy

Meet via Zoom for 45 minutes once a month

Cohort #1 (Wednesday Afternoons)

9/20 3:00pm- 3:45pm

10/25 3:00pm- 3:45pm

11/15 3:00pm- 3:45pm

1/24 3:00pm- 3:45pm

2/21 3:00pm- 3:45pm

3/20 3:00pm- 3:45pm

4/24 3:00pm- 3:45pm

Cohort #2 (Friday Mornings)

9/22 10:00am- 10:45am

10/27 10:00am- 10:45am

11/17 10:00am- 10:45am

1/26 10:00am- 10:45am

2/23 10:00am- 10:45am

3/22 10:00am- 10:45am

4/26 10:00am- 10:45am

Use this [QR code](#) to access the launch presentation for today's activities.



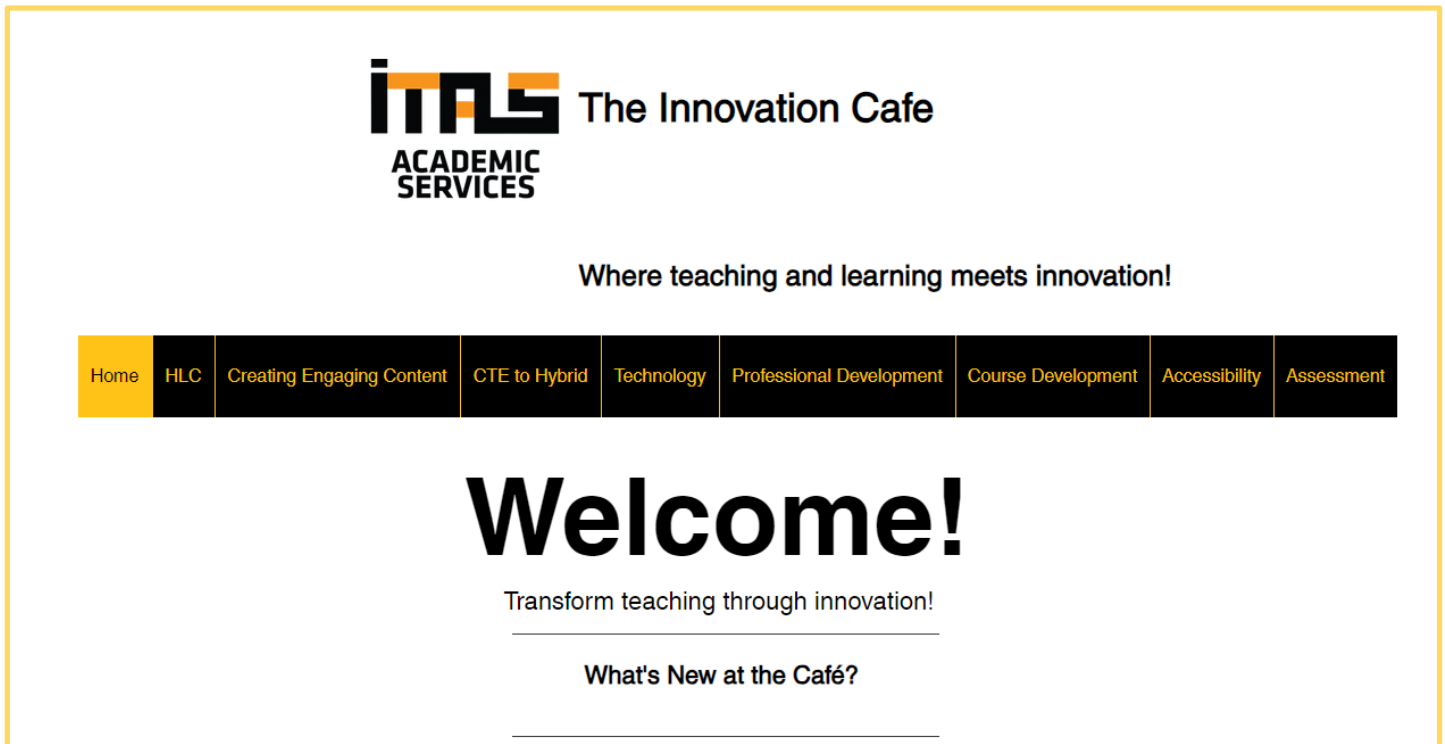
Use this [QR Code](#) to access this reference document



Website: The Innovation Café


Description:

a variety of resources maintained by the ITAS department
Support, How-To, and links to other resources



The screenshot shows the homepage of 'The Innovation Café' under the 'ITAS ACADEMIC SERVICES' logo. The tagline is 'Where teaching and learning meets innovation!'. A navigation bar includes links for Home, HLC, Creating Engaging Content, CTE to Hybrid, Technology, Professional Development, Course Development, Accessibility, and Assessment. The main heading is 'Welcome!' with the subtext 'Transform teaching through innovation!' and a link for 'What's New at the Café?'.

Location: my.wsutech.edu... Faculty section



The screenshot shows the 'Faculty' section of the myWSUTech website. The left sidebar contains navigation options: WSU Tech, Employee, and Faculty. The main content area lists several resources with external links:

- WIDS Navigation Video
- Book Adoption
- Navigate
- Class for Zoom

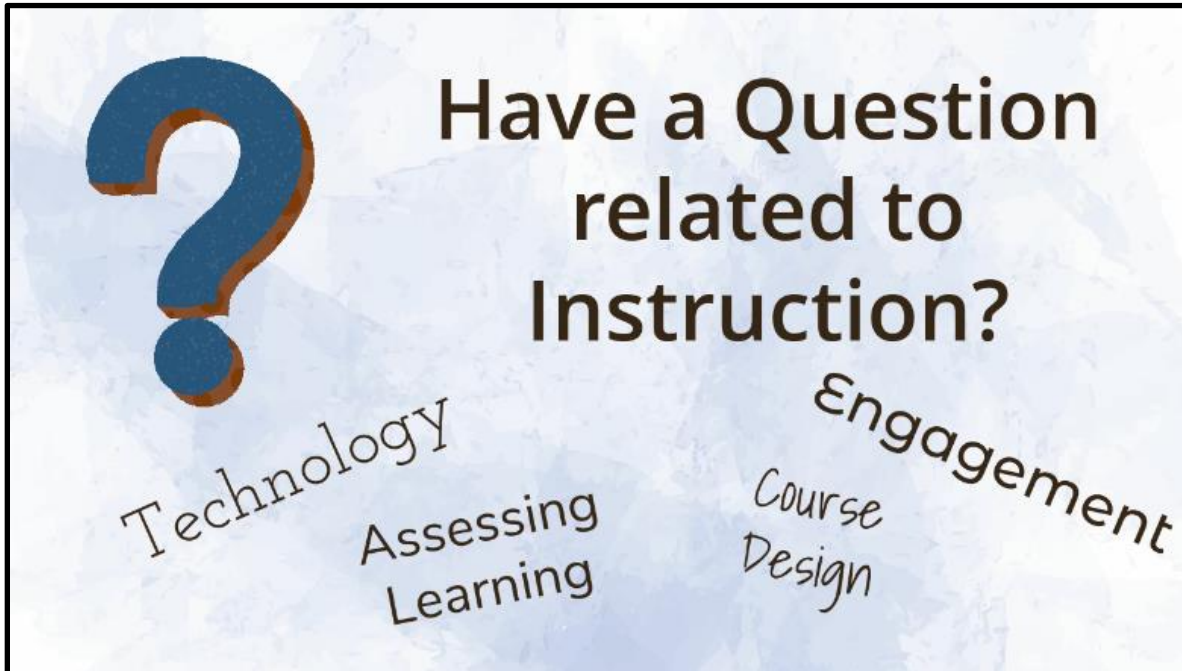
Under the heading 'Technology Resources':

- The COLAB
- Panopto Video Platform
- Panopto Tutorial Guide
- Innovation Café Technology Page

Under the heading 'Request to Administer Test':

- Request to Administer Fillable Form

HELP & Support: send email to create a helpdesk ticket



ITAS@wsutech.edu is used for instructional technology and instructional design issues. Send an email for things like requesting a sandbox course be created for you to explore in Blackboard or other instructional support needs.

accessibility@wsutech.edu is used for questions and support needed relating to accessibility

Location: [The Innovation Café'](#)

If you want to troubleshoot and look for solutions before creating a help desk ticket, check out the Innovation Café's website.

IThehelpdesk@wsutech.edu is used for IT, technology-related issues. IE: broken monitor, computer login issues, password reset, etc.

Support: Open Labs

Description:

Come and pick Jacob's, Rose's, and Casey's brains about Blackboard struggles, 3rd-party integrations in your courses (such as BibliU, Simple Syllabus, Class, and others), Creating Engaging Content, and anything else you have questions over.

Select the linked date on the day and time of the meeting below to join via [Class](#) or in person in the COLAB at WSU Tech South E108.

Contact ITAS at itas@wsutech for additional information or questions.

Via Zoom or in person at THE COLAB

Location: [Innovation Café's website, Prof. Dev. ITAS Open Labs](#)

ITAS Open Lab Dates

ITAS will have virtual Open Labs this Fall! Come and pick Jacob's, Rose's, and Casey's brains about Blackboard struggles, 3rd-party integrations in your courses (such as BibliU, Simple Syllabus, Class, and others), Creating Engaging Content, and anything else you have questions over.

Select the linked date on the day and time of the meeting below to join via [Class](#) or in person in the COLAB at WSU Tech South E108.

Contact ITAS at itas@wsutech for additional information or questions.

[Monday, August 14 from 1:00 p.m. - 3:00 p.m.](#)

[Wednesday, August 16 from 05:00 p.m. - 07:00 p.m. \(Class only\).](#)

[Friday, August 18 from 10:00 a.m. - 12:00 p.m.](#)

[Monday, August 21 from 1:00 p.m. - 3:00 p.m.](#)

[Wednesday, August 23 from 1:00 p.m. - 3:00 p.m.](#)

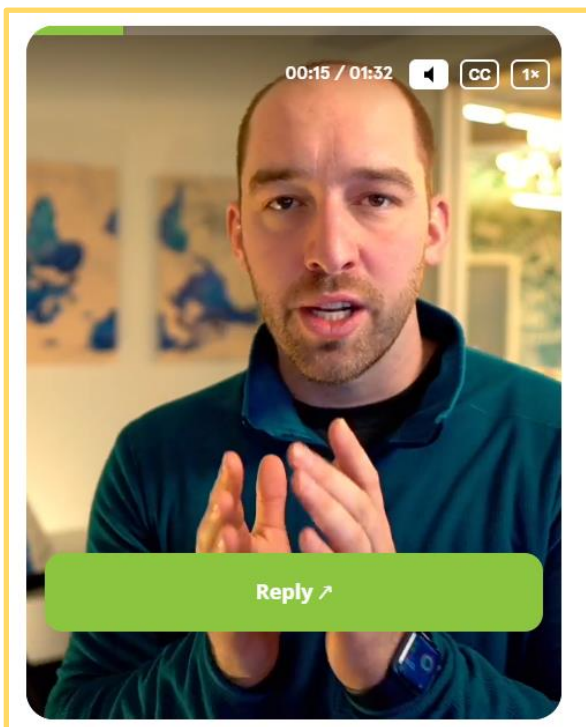
We will also have representatives from BibliU, Packback, and Class for any questions or help!

Ask Chad Anything

Description:

Chad Littlefield is an engaging, dynamic expert in educational strategies. You can send him questions about the challenges you face in getting your students engaged and he will provide ideas and suggestions.

Location: [Innovation Café's Website, Creating Engaging Content](#)



Instructional Technology

Description:

[Media Services](#) | [COLAB](#) | [Faculty Equipment Check-Out](#) | [HoloLens](#) | [zSpace](#) | [VR Oculus Quest](#)



Tech Team Services

Location: [Innovation Café's Website, Tech.](#)



Would you like a high-quality, professional video created for your students? Jacob Buck, WSU Tech's Multi-Media Technologist, is available to assist with storyboarding, recording, professional photography, and editing.

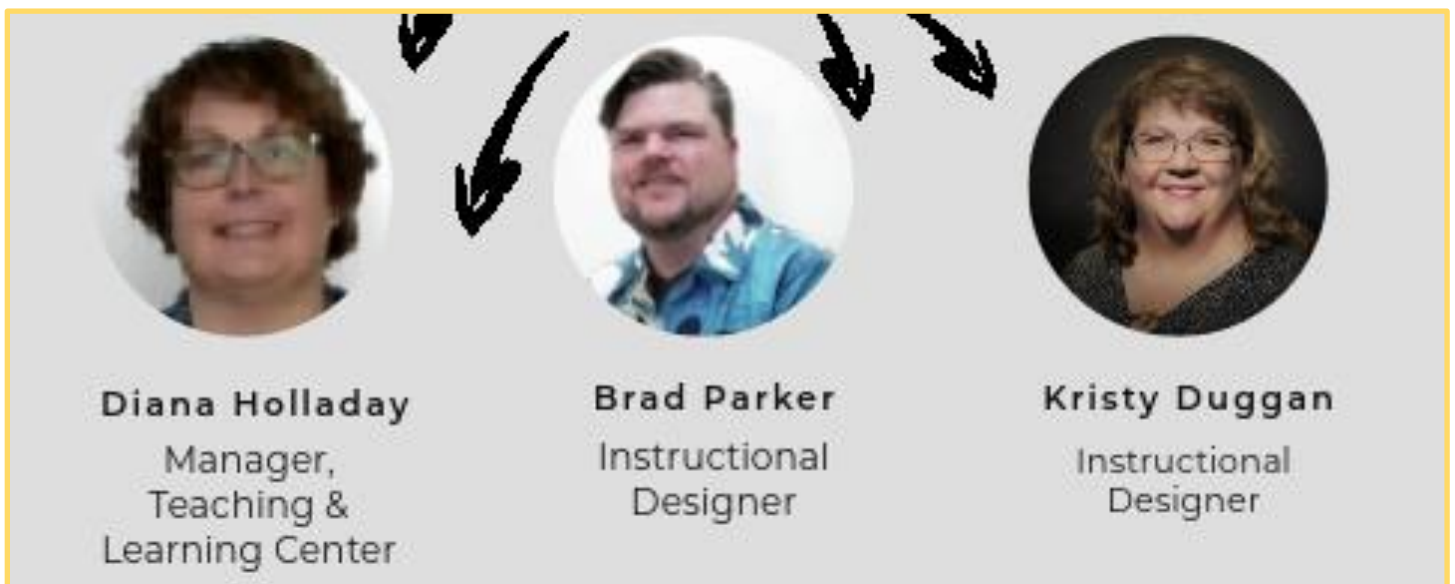
Contact itas@wsutech.edu to set up an appointment for media services.

Instructional Design

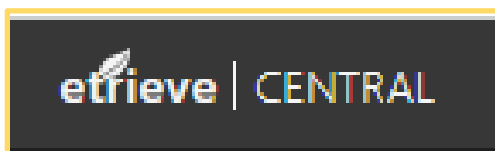
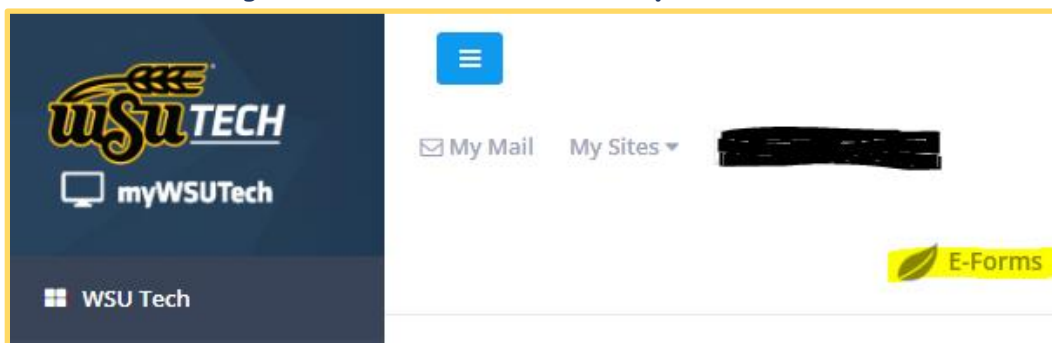
Description:

Instructional Designers are trained in course development, course design, instructional strategies, and problem-solving for teaching and learning issues. The Instructional Design team at WSU Tech is eager to support and encourage instructors to be innovative and effective educators.

Meet the Instructional Designer Team



Location: my.wsutech.edu... Top Menu Bar



Use the [etrieve CENTRAL](#) form – Request for Instructional Design Project to submit your request.

Creation Space: The COLAB

Description:

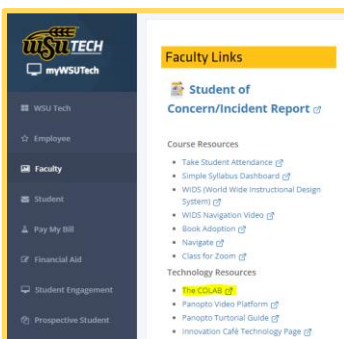


The COLAB is a space with studio rooms and table space for faculty and/or students to create and make innovative things happen. Schedule a room and get support to create a video with a green screen, record a podcast, and meet with others to brainstorm the next best idea. If you have a wild idea that you'd like support to make happen, check out The COLAB!

The COLAB is located at the south campus; staffed by Jenna Crouse.



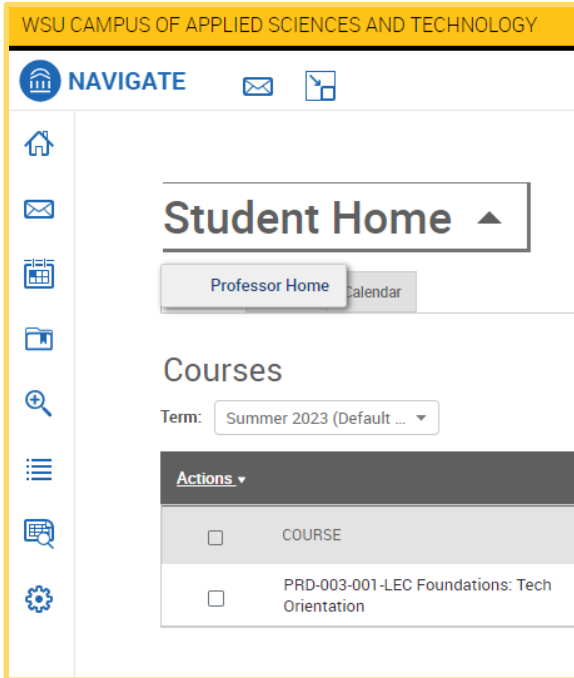
Location: my.wsutech.edu... Faculty section... Technology Resources



Communication with Students: Navigate

Description:

Software for effective communication with students. Note: all communication should be initiated through either Navigate or Blackboard. Navigate can send text messages to students and notifications to their advisors, depending on the settings.



Location: my.wsutech.edu... Faculty section... Course Resources



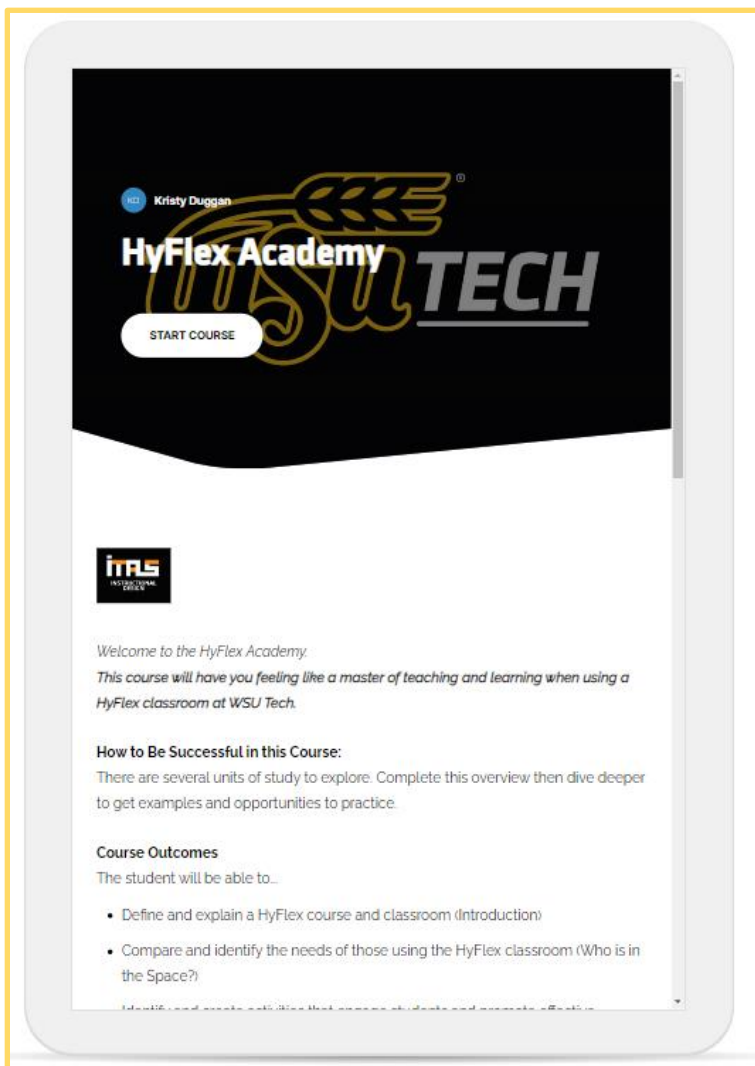
HyFlex Learning Spaces

Description:

Physical Classroom designed to facilitate and encourage effective teaching and learning for flexible participation. Students can have the same opportunities and experiences whether attending in-person or remotely.

Coming Soon – HyFlex Academy- a course designed for instructors to learn and practice using the tools in a HyFlex classroom to implement effective pedagogy and successful use of the equipment.

Location: Blackboard



Quality Matters Program

Description:

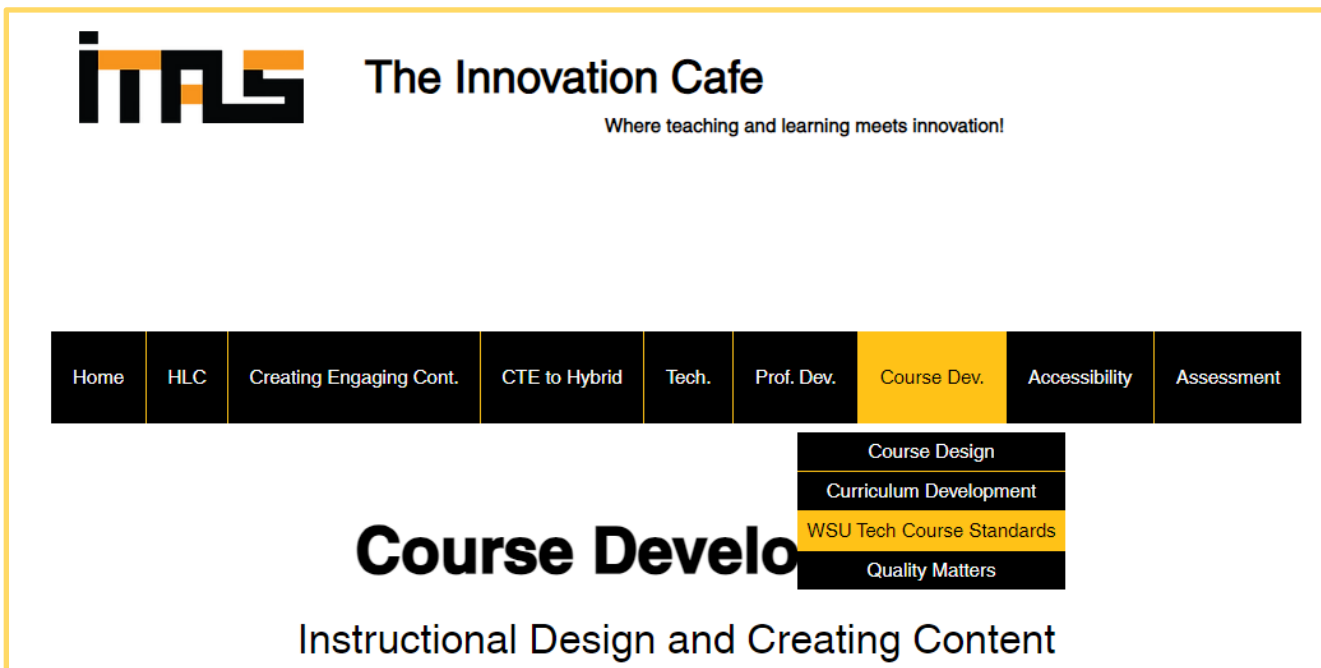


QM is a company that provides guidance and criteria to recognize quality courses that provides outstanding teaching and learning.

WSU Tech conducts course reviews and encourages course development and design based on the Quality Matters Rubric

Check out the WSU Tech Course Standards from the Innovation Café' website

Location: [Innovation Café' under Course Dev.](#)



7 Day Course Quality Checks

Description:

In our mission to provide quality higher education, courses are checked for quality standards. Contact ITAS for more information.

WIDS: World Wide Instructional Design System

Description:



WIDS is a database of course information. Look here for course outcomes and course description

Contact Trish Schmidt with questions related to WIDS

Location: my.wsutech.edu

A screenshot of the myWSUTech website. The left sidebar contains the WSU Tech logo and navigation links for "WSU Tech", "Employee", and "Faculty". The main content area has a yellow header for "Faculty Links" and a link for "Student of Concern/Incident Report". Below that is a "Course Resources" section with a list of links: "Take Student Attendance", "Simple Syllabus Dashboard", "WIDS (World Wide Instructional Design System)", "WIDS Navigation Video", and "Book Adoption". The "WIDS" links are highlighted in yellow in the original image.

Faculty Links

- [Student of Concern/Incident Report](#)

Course Resources

- [Take Student Attendance](#)
- [Simple Syllabus Dashboard](#)
- [WIDS \(World Wide Instructional Design System\)](#)
- [WIDS Navigation Video](#)
- [Book Adoption](#)

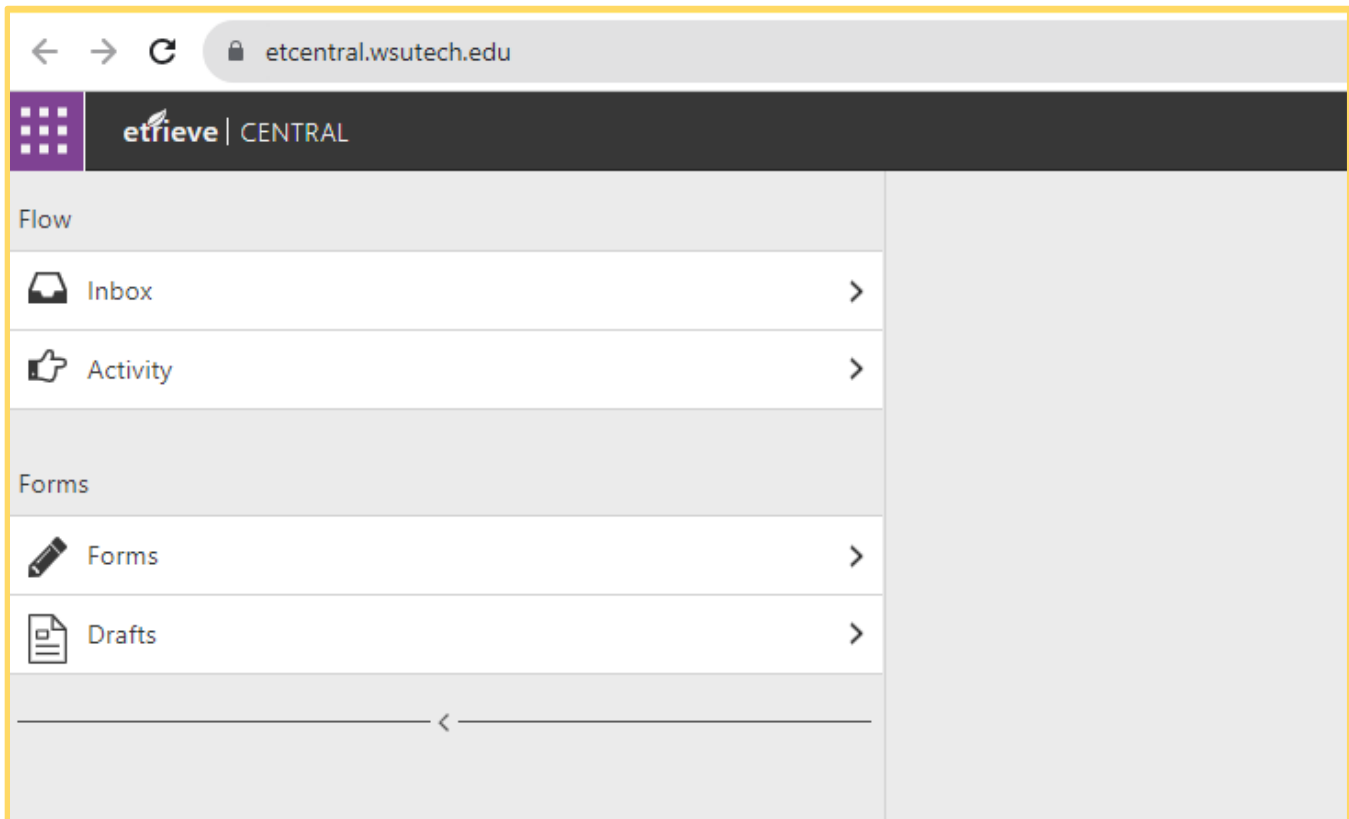
etrieve Forms

Description:



Location of the university's forms to submit for a variety of things. – [watch this video for more information, 3:45 minutes](#)

Location: my.wsutech.edu



PRD 101 Training: Blackboard Plus

Description:

Learn Important Information for using Blackboard successfully, contact Diana Holladay to schedule your sessions for PRD 101, parts 1& 2.



Watch for additional training opportunities coming soon:

- **PRD 112 - Introduction to Online Teaching.** An 8-week course focusing on the foundational principles of online teaching
- **PRD 113 - Taking Online Instruction to the Next Level.** An 8-week course dedicated to teaching online: how to grade, keep students active and engaged, pacing and organization, and quality control/quality course design
- **PRD 114 - Bringing It All Together.** An 8-week course focusing on strategies for creating and implementing interactive learning
- **AND**
- **HyFlex Academy – Become effective and comfortable teaching in a HyFlex classroom.** These classrooms are designed to assist instructors with offering a flexible learning environment providing technology and pedagogy for both in-person and remote students synchronously.

Location: email – ITAS@wsutech.edu, subject line – request training “___”

Learning Management System (LMS): Blackboard

Description:

All courses use Blackboard to provide content and activities to students and record assessment data.

The screenshot shows the Blackboard LMS dashboard for a user named Kristy Duggan. The top navigation bar includes links for My Courses, My Organizations, Student Resources, Innovation Cafe, Content Collection, and System Admin. Below the navigation bar, there are tabs for My Courses, WSU Tech Announcements, and My Report Card. The main content area is divided into three sections: System & Course Announcements, My Messages, and My Courses. The System & Course Announcements section displays a message stating that no institution or organization announcements have been posted in the last 7 days, with a link to view more announcements. The My Messages section shows that there are no new unread messages and provides the last update time as Friday, July 7, 2023, at 12:33:40 PM CDT. The My Courses section lists three categories: Spring 2016, Summer 2023, and Faculty Training.

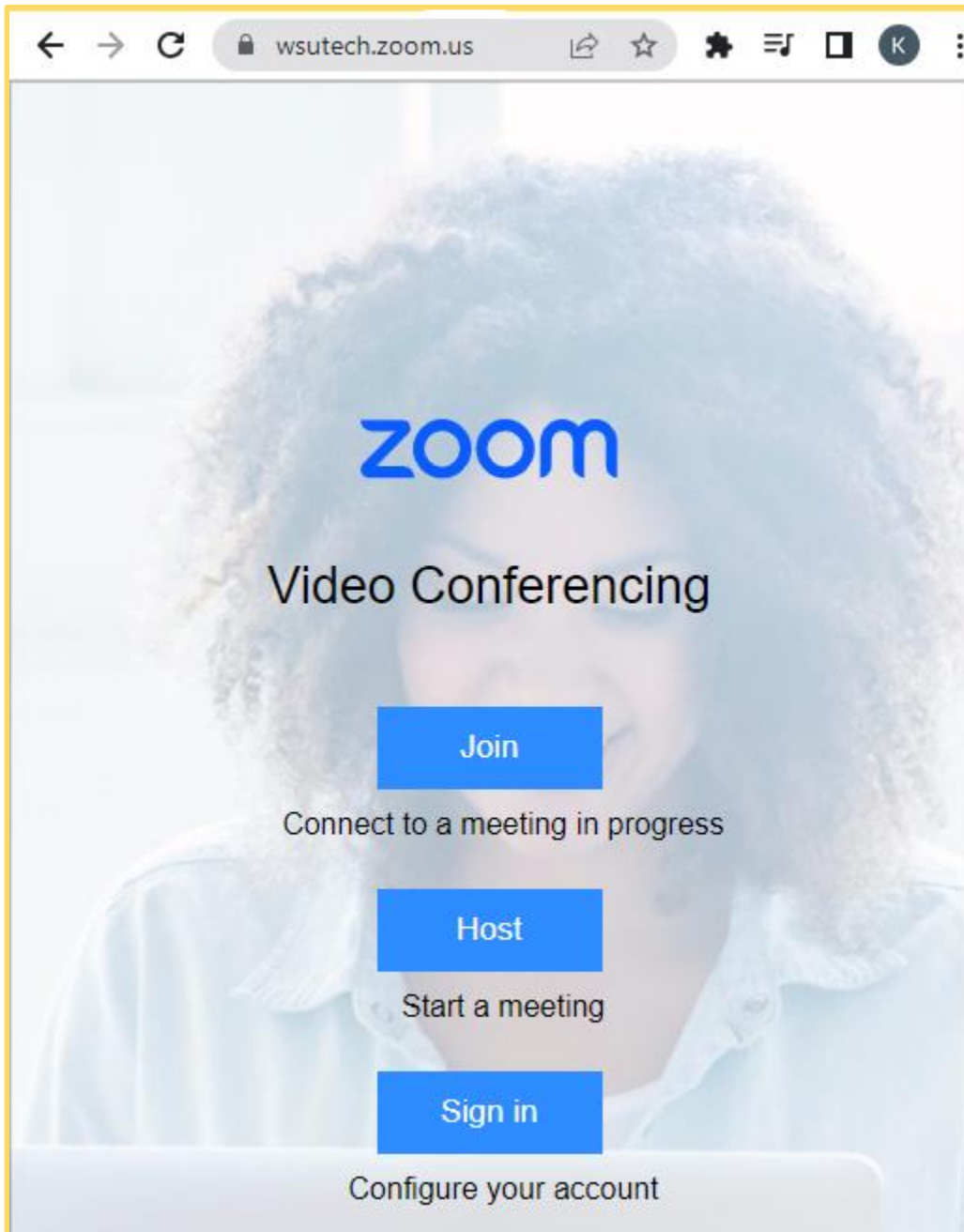
Location: my.wsutech.edu... Main section

The screenshot shows the myWSUTech login page. The left sidebar features the WSU Tech logo, the myWSUTech logo, and navigation options for WSU Tech and Employee. The main content area has a yellow banner that reads "Login to Online Learning". Below the banner, there is a "Log in to Blackboard" link with a Blackboard logo and an external link icon. A note below the link states: "These links provide you with the basics you need to know in order to be successful in the online classroom."

Video Conferencing: Zoom

Description:

App or online website – communicate remotely with students and coworkers



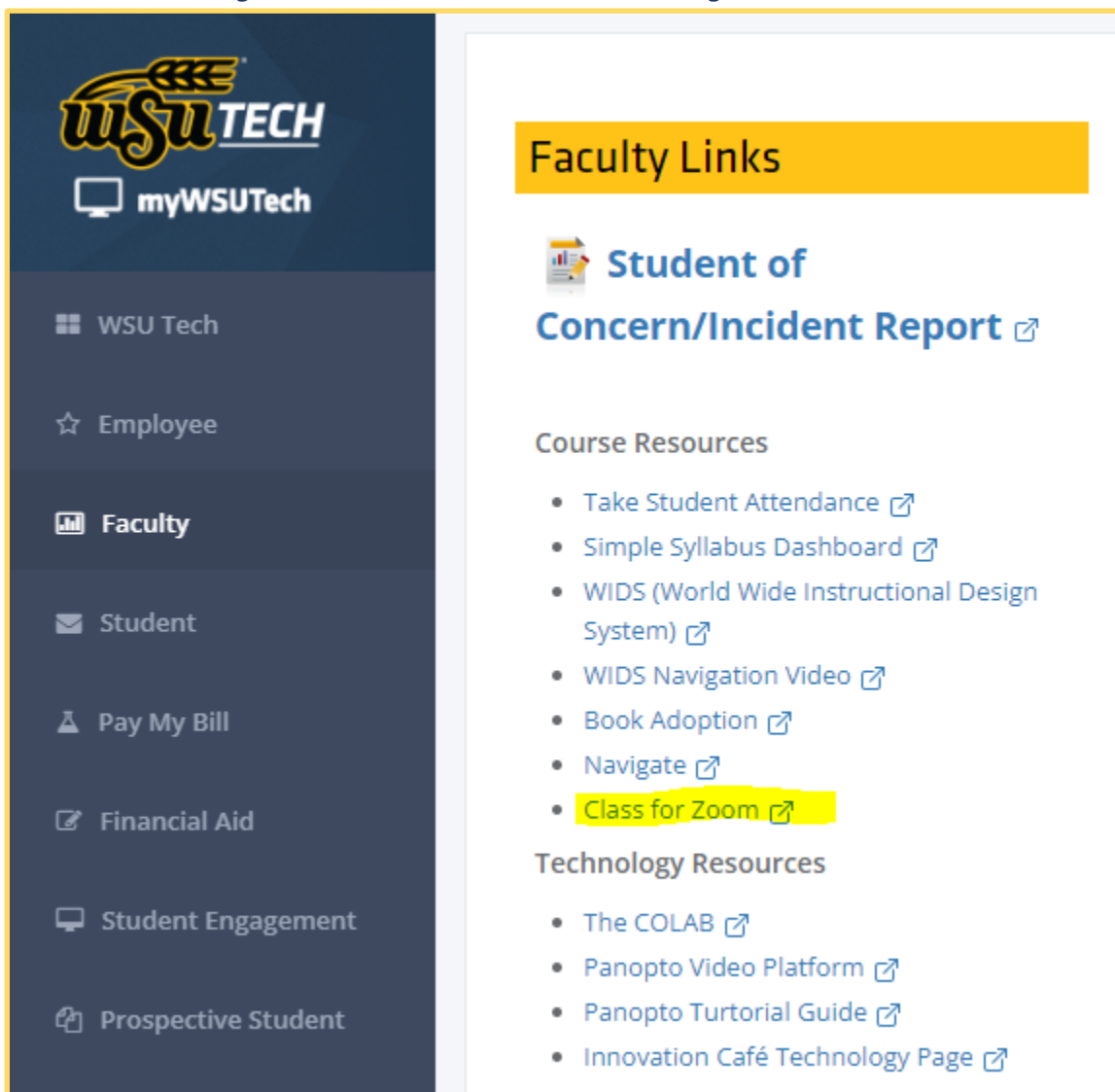
Location: <https://wsutech.zoom.us/>

Video Conferencing - Class Management Overlay: Class with Zoom

Description:

Software to download that is an overlay product to use with Zoom for video conferencing that provides instructors with more options when working with students remotely.

Location: my.wsutech.edu... Faculty section



The screenshot shows the myWSUTech website interface. On the left is a dark blue sidebar with the WSU TECH logo and a list of navigation options: WSU Tech, Employee, Faculty (highlighted), Student, Pay My Bill, Financial Aid, Student Engagement, and Prospective Student. The main content area has a yellow header for 'Faculty Links' and a blue link for 'Student of Concern/Incident Report'. Below this are sections for 'Course Resources' and 'Technology Resources'. The 'Course Resources' list includes 'Class for Zoom', which is highlighted in yellow.

Faculty Links

- [Student of Concern/Incident Report](#)

Course Resources

- [Take Student Attendance](#)
- [Simple Syllabus Dashboard](#)
- [WIDS \(World Wide Instructional Design System\)](#)
- [WIDS Navigation Video](#)
- [Book Adoption](#)
- [Navigate](#)
- [Class for Zoom](#)

Technology Resources

- [The COLAB](#)
- [Panopto Video Platform](#)
- [Panopto Tutorial Guide](#)
- [Innovation Café Technology Page](#)

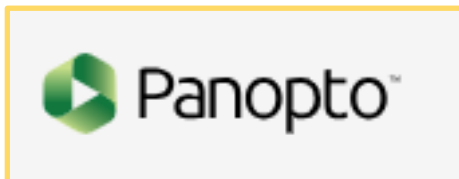
Video Creation: Panopto

Description:

Create videos plus add captioning for accessibility

You can also have your students create videos with Panopto and submit to Blackboard

Desktop and online app options



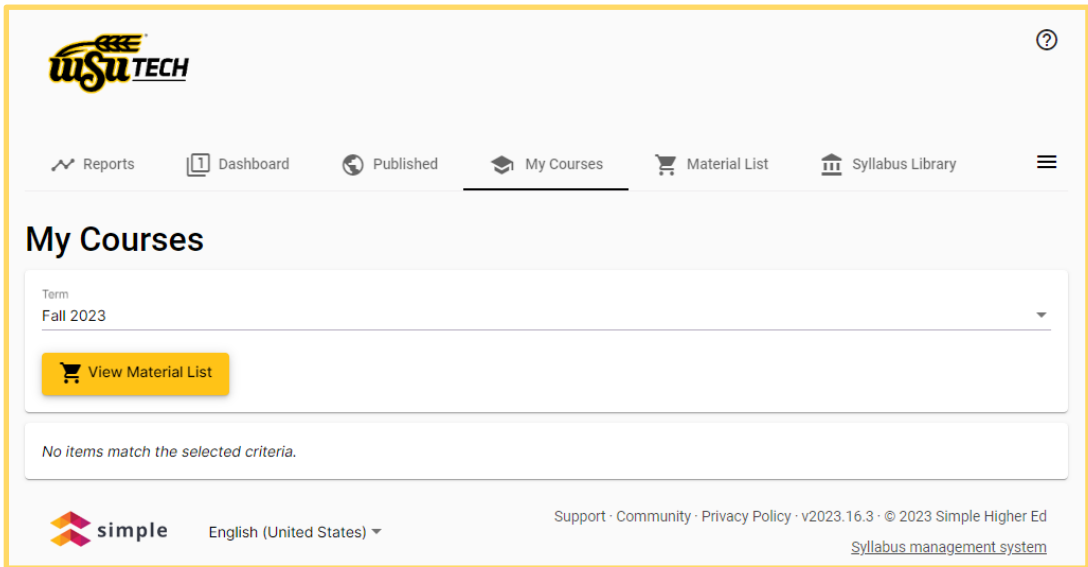
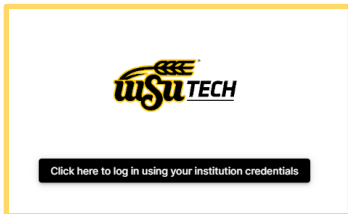
Location: my.wsutech.edu... Faculty section... Technology Resources

A screenshot of the myWSUTech website. The left sidebar contains navigation links: WSU Tech, Employee, Faculty (highlighted), Student, Pay My Bill, Financial Aid, Student Engagement, and Prospective Student. The main content area has a yellow header for "Faculty Links" and a blue link for "Student of Concern/Incident Report". Below this is a "Course Resources" section with links for Take Student Attendance, Simple Syllabus Dashboard, WIDS (World Wide Instructional Design System), WIDS Navigation Video, Book Adoption, Navigate, and Class for Zoom. The "Technology Resources" section includes links for The COLAB, Panopto Video Platform (highlighted), Panopto Tutorial Guide (highlighted), and Innovation Café Technology Page.

Syllabus: Simple Syllabus

Description:

Software used to create syllabi that allow students to feel synchrony between their courses. It is a database of all course syllabi. Instructors need to add their individual contact information and unique attributes to their syllabus for each course session.



The screenshot shows the myWSUTech website interface. On the left is a dark blue navigation sidebar with the WSU TECH logo and 'myWSUTech' text. The sidebar contains several menu items: 'WSU Tech', 'Employee', 'Faculty' (highlighted in yellow), 'Student', 'Pay My Bill', 'Financial Aid', 'Student Engagement', and 'Prospective Student'. The main content area is white and features a yellow header for 'Faculty Links'. Below this is a 'Student of Concern/Incident Report' link. The 'Course Resources' section contains a list of links: 'Take Student Attendance', 'Simple Syllabus Dashboard' (highlighted in yellow), 'WIDS (World Wide Instructional Design System)', 'WIDS Navigation Video', 'Book Adoption', 'Navigate', and 'Class for Zoom'. The 'Technology Resources' section contains links for 'The COLAB', 'Panopto Video Platform', 'Panopto Tutorial Guide', and 'Innovation Café Technology Page'.

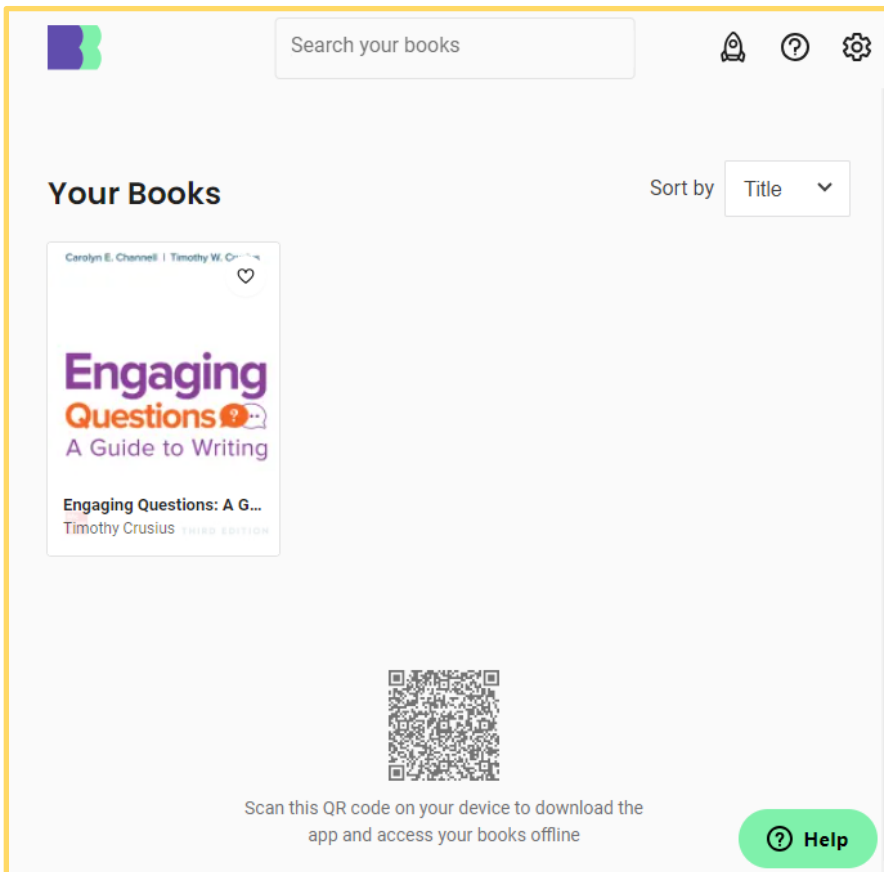
Textbook: Bibliu - eBook access to course textbooks

Description:

BibliU is a tool integrated with Blackboard that allows students to access their textbooks online immediately with each course.



Location: Blackboard & [Innovation Cafe under Tech.](#)



Packback: Engagement Tool

Description:

This add-on (LTI) to Blackboard allows instructors to create discussions with students that encourages inquiry, critical thinking and engagement. Packback uses friendly competition to motivate students into giving more effort. The instructor chooses the topic and state expectations then students write questions and respond to one another.



Digital Badges: Accredible

Description:

Software used to award digital badges and microcredentials



Testing monitoring: Respondus

Description:

An add-on (LTI) with Blackboard that allows instructors to create testing monitoring and lock down the students' internet browser while testing remotely.

Location: [Innovation Café' website](#)



Student Learning Outcomes for WSU Tech

WSU Tech has adopted a set of four student learning outcomes which all students, regardless of program or discipline, are expected to master. These Student Learning Outcomes allow all Technical Programs and General Education Disciplines to cohesively support student learning of core components of education in a manner that prepares them for a 21st-century academic and professional environment.

Location:

View the actual SLOs on the [Student Learning Outcomes document in SharePoint](#)

How to Create Actionable Learning Outcomes

How to Create Actionable Learning Outcomes

The key to effective teaching practice is to design your class with the end goal in mind. Ask yourself this: What, exactly, do I want my students to be able to do with the ideas I'm discussing in this lecture?

In order to achieve your end goal, start with a plan. Use this resource to create actionable, specific and appropriate learning outcomes that bridge the gap from students' existing knowledge to what you hope they'll understand by the end of the class. There are two things that must be considered when creating an effective learning outcome:

1 What do I want my students to be able to do after this class?

PRO-TIP: When thinking through your goals, stick to actionable and measurable verbs—see some examples when you download the template.

2 How do I know that my students have achieved it?

PRO-TIP: Think about how you will be assessing students once they have performed the task.

Learning Outcomes: What Works

✗ NON-ACTIONABLE

Students will understand the importance of homeostasis in the human body.

WHY THIS DOESN'T WORK: “Understand” is not an actionable word. This not only makes it harder for you to formulate a standard assessment for your students, it also makes it hard for your students to know what to do in order to “understand.”

What is also not clear is to what extent students should be “understanding.” How do the students know that they have understood the importance of homeostasis to the degree that they have met your expectations?

✓ ACTIONABLE

Students will be able to explain the importance of homeostasis in the human body including its effects on the body's physiological systems.

WHY THIS WORKS: We have replaced “understand” with a verb that students can assign an action to—“explain.” We also made sure the verb was chosen with the assessment in mind. In other words, you want to focus on building the student's analytical skills. We've chosen an action that demonstrates an individual's ability to analyze. Since there are so many possible degrees of correctness, we also made sure to specify to what degree students must “explain” homeostasis.

Template for Creating Actionable Learning Outcomes

CREATING ACTIONABLE LEARNING OUTCOMES

REMINDER: Ask yourself these two questions when building your learning outcomes.

- 1 What do I want my students to be able to do after this class?
- 2 How do I know that my students have achieved it?

EXAMPLE: COURSE TOPIC 1: HOMEOSTASIS

Learning Outcome 1.1: Students will be able to explain the importance of homeostasis in the human body including its effects on the body's physiological systems.

COURSE TOPIC 2 :

Learning Outcome 1.1:

Learning Outcome 1.2:

Learning Outcome 1.3:

COURSE TOPIC 3 :

Learning Outcome 1.1:

Learning Outcome 1.2:

Learning Outcome 1.3:

BLOOM'S TAXONOMY ACTIONABLE VERBS

REMEMBER Cite Define Describe Identify Outline Recall Recognize	UNDERSTAND Clarify Compare Describe Discuss Explain Predict Summarize	APPLY Construct Demonstrate Determine Discover Express Investigate Predict	ANALYZE Classify Compare Explain Identify Investigate Outline Relate	EVALUATE Assess Conclude Determine Interpret Predict Support Validate	CREATE Categorize Construct Develop Formulate Incorporate Reconstruct Summarize
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ACTIONABLE LEARNING OUTCOMES

COURSE CODE:

COURSE TOPIC:

Learning Outcomes:

COURSE TOPIC:

Learning Outcomes:

COURSE TOPIC:

Learning Outcomes:

COURSE TOPIC:

Learning Outcomes:

First Year Teaching Discussion Panel

Session 1: Backward Design: Starting at the End

Presenter: Kristy Duggan

Session 2: Pacing & Flow

Presenter: Diana Holladay

Session 3: Work Smart, Not Hard

Presenter: Brad Parker

Closing: Lightning Round