



Category	
POLICY: 5.32 Online Teaching	
Approval	
LT Approved:	
Effective Date:	
Revised:	
Responsible Party:	

At WSU Tech an online course is defined as a course in which

- All outcomes/competencies are delivered through online instruction
- All course content must meet the WSU Tech Course Standard

A hybrid course at WSU Tech is defined as a course in which

- Some outcomes/competencies are delivered through online instruction
- Online content is aligned with and supports the face-to-face content
- Face-to-face time is typically reduced, though not eliminated altogether
- All course content must meet the WSUTech Course Standard
- Course outcomes/competencies are reviewed annually to determine the most effective delivery method (face to face, online or both) for each outcome

In order to ensure the quality of online and hybrid instruction, WSUTech requires faculty to complete professional development focused on the art and science of teaching in the online/hybrid environment. Before being assigned to an online or hybrid course, an instructor must meet one of the following requirements:

- Successful completion of WSUTech’s PRD 115 course or its equivalent (PRD 112, 113, and 114)
- Successful completion of a course equivalent to PRD 115 from another college
- Concurrent enrollment in PRD 115 or equivalent courses (PRD 112, 113, and 114)
- When concurrently enrolled in PRD 115, the instructor must be making satisfactory progress before being assigned to an online class for a subsequent semester and must remain concurrently enrolled until PRD115 or its equivalent (PRD 112, 113, 114) is successfully completed. The PRD 115 or its equivalent (PRD 112, 113, 114) must be completed within 18 months of initial assignment to an online course

Proof of completion or concurrent enrollment must be submitted to the Dean of Academic Services prior to assignment. The requirement applies to both full-time and adjunct faculty