Academic Department Leadership Meetings AY 23.24 (session notes)

Cadence Discussion

- Minimum of 2X/Year
- August and January (or December)
- After Spring Break

Decisions

- August 14, 2023
- December 1, 2023
- April 15, 2023

Topics Discussion and Decisions

Topic	Meeting Date	ALT: Responsible Party
Monthly Due dates	August	Matt
Modalities	August	Shelby Bonnie & Trish
Best Practices Showcase (Prep for August 2024 Inservice)	April	
Faculty Handbook	August	Doug
Data Drip	August December April	Shelby and IR
Classroom Observation	August December April	Jena
Advisor Relationship Building	December	Jim

PD & Mentoring for new directors	December	Trish
In- Service Department meeting agenda items	August December	All
IAT Expectations	December April	Jessi
CQI /Semester Snap Shot	August December April	Shelby
HLC Prep	December	Trish, Shelby
Classroom Management	August	Lynn and Rob
Budget	December	Vp's
Performance Evaluations	April	Vp's
Adjunct Concurrent Relationships	August December April	All